



Belfast City Council

Report to:	Health and Environmental Services Committee
Subject:	Appointment of Head of Environmental Health
Date:	12th April, 2010
Reporting Officer:	William Francey, Director of Health and Environmental Services, extension 3260
Contact Officer:	Mark McBride, Business Support Manager, extension 3261

Relevant Background Information

On 3rd March, 2010, the Committee gave delegated authority to the Director of Health and Environmental Services to recruit and appoint this post (in accordance with the RPA Vacancy Control procedure and in consultation with the Local Government Staff Commission) and report the outcome back to committee for notation.

Key Issues

The post was trawled within the Council on Monday, 8th March, with a closing date of Monday 22 March. Two applications were received and, following short-listing, both applicants were invited to attend an assessment centre on Tuesday, 30th March. The outcome of the assessment centre was that both applicants were invited to attend for final interview on Thursday, 8th April.

Following the final interviews, the selection panel unanimously recommended the appointment of Suzanne Wylie on the appropriate point of the salary band, £67,565 - £79,725 per annum. The panel also unanimously recommended the other applicant, Siobhan Toland, as reserve candidate.

Recommendation

It is recommended that the committee note the appointment of Suzanne Wylie to the post of Head of Environmental Health, with effect from Monday 12th April.

Decision Tracking

N/A